



STUDENT MINISTRIES

LEADERSHIP HANDBOOK

2011-2012

FUEL STUDENT MINISTRY LEADERSHIP HANDBOOK

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FUEL STUDENT MINISTRIES PHILOSOPHY OF MINISTRY:

FUEL Student Ministries is a specific ministry of Battle Ground Bible Church. The philosophy we have as a Student Ministries fits within the larger mission and vision of this church.

CORE MISSION OF BATTLE GROUND BIBLE CHURCH:

"Building a community of worshippers with a passion for God & compassion for people in our community and around the world."

How does FUEL fulfill purpose and make it happen?

1. To be Christ-centered.

John 1:14 says that our Creator came and lived among His creation. In Christ we see the glory of the One and Only God. John went on to say that Jesus was full of grace and truth. Jesus was 100% grace and 100% truth. Your youth ministry must seek to proclaim God's truth without apology and promote a ministry filled with grace-filled relationships.

2. To be a ministry of youth, not a youth ministry.

Throughout the Bible there are many examples of God using ordinary youth to do extraordinary things in His name. Josiah was king at the age of 8 and by the time he was late teens God used him to bring a rebellious nation back to God. God's hand was on David—the youngest of his brothers. God worked in and through Daniel and his three young friends while in captivity in Babylon. Mary was a youth when she gave birth to the Savior of the world. The disciples were young men who were used of God in many ways as they built Jesus Christ's church around the world. Young Timothy was entrusted with the leadership of an entire church. And the list of ministry of youths goes on and on.

God is still the same today. He loves to use young people to accomplish His work. Ministry of youth means that we allow them to be a part of the ministry too.

3. To be a ministry committed to growing lifelong, devoted disciples of Jesus Christ

In His last words, Jesus gave the command to "make disciples of all nations." Jesus' mission was not to die on the cross, but to create a movement of followers who would reach out with His message of redemption and reconciliation. A disciple is a follower of Jesus who worships, walks with and works for Jesus Christ.

CORE VALUES OF BATTLE GROUND BIBLE CHURCH:

We will *WORSHIP* God through...

- **TRUTH**...We are devoted to proclaiming the **truth** with boldness. [2 Tim.4:2]
- **EXALTATION**...We are devoted to magnifying and **exalting** Jesus Christ through the praise and prayer of the gathered body [Eph.5:18-19].
- **DISCIPLESHIP**...We are devoted to **discipleship** that changes lives. [Mt. 28:19-20].
- **RELATIONSHIPS**...We are devoted to accountable **relationships** that unify the body of Christ. [Gal. 5:13-14; Eph. 4:1-3; Phil. 2:1-5].
- **MINISTRY**...We are devoted to making every member a **minister**. [Rom.12:6; 1 Cor.12:7].
- **LEADERSHIP**...We are devoted to developing broad godly **leadership**. [Eph. 4:11-12].
- **OUTREACH**...We are devoted to impacting our community and the world through gospel **outreach**. [Acts 1:8].
- **REPLICATION**...We are devoted to **replicating** like-minded sister churches.

How does FUEL Student Ministries apply these Core Values?



Follow Jesus Christ through the TRUTH of His Word, LEADING by example in doing the work of the MINISTRY

Unite in accountable RELATIONSHIPS with other believers

Evangelize this community through OUTREACH & DISCIPLESHIP of the gospel of Jesus Christ

Love our God by EXALTING Him together

WHAT IS THE FUEL LEADERSHIP T.E.A.M.?

The FUEL Leadership T.E.A.M. is an organized group of believers who have:
A Passion for the Lord Jesus Christ and a Compassion for all people, especially youth.

Our priority of ministry is... first, to worship God and give Him glory. Second, to think of others better than us, and serving them before us. The students are our priority even before the programs, activities, and even the facilities.

People ⇒ Staff ⇒ Programs ⇒ Facilities

Our approach to ministry is... teamwork. The easy to remember acrostic of T.E.A.M. defines our FUEL Leadership Team ultimate function of teamwork...Together Effectively Advancing the Ministry.

Webster defines *team* as..."a number of people working together on a common task."

The biblical approach to team is uniquely similar. We see examples in Scriptures of teams: Daniel [1:6-9] and David [2 Sam.21:7] had their team of friends; Solomon had his team of wise counselors [1 Kgs.4]; and Paul had his team of encouragers [Gal.2:19] and helpers [Phil.4:18]. The Master example of the effectiveness in teams is Jesus Christ [Mt.5:1]. Jesus had His team of disciples who went on to shake their world through the power and influence of the Man they followed [Mt.28:19].

The FUEL leadership TEAM ministers together under the guidance of a leader/pastor. Each member of the team brings different gifts, skills and experiences, which are used to build up the students in their faith.

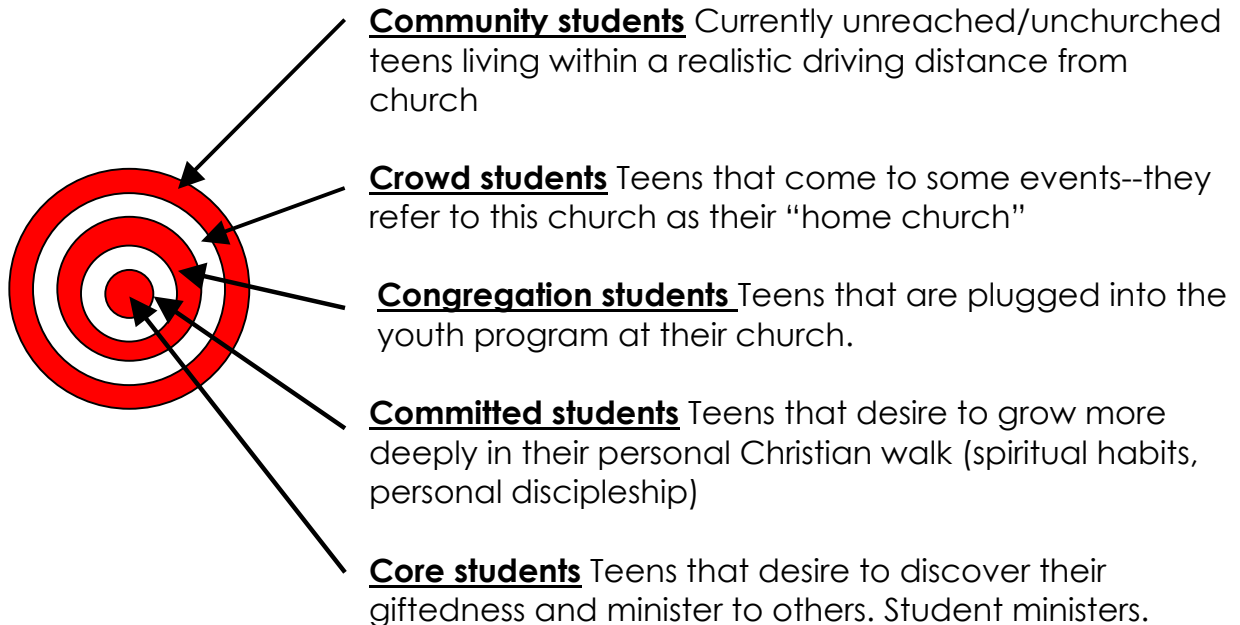
T.E.A.M. = Together Effectively Advancing the Ministry

FUEL PROGRAM STRATEGY

Our youth ministry program targets junior high & high school students who are not antagonistic toward the church and who are somewhat taken to "spiritual" things. Effectively reaching the targeted students involves much effort in providing a variety of activities with a purpose, such as...

1. **Sunday School/FOCUS Group** [Sunday, 9:30-10:30am] - a highly in-depth Bible Study with discussion and application of biblical, theological and doctrinal topics. This Bible Study is designed to teach Biblical truths in a creative and relevant way. The key ingredients of this fellowship group include prayer, discussion and quality study of the Word of God.
2. **FUEL Night** [Wednesday, 6:30-8:00pm] - a highly evangelistic night that is complimented by the bus & AWANA ministries. The key ingredients of this outreach night include a fellowship ("meet & greet"), icebreaker/game, "share & prayer", praise & worship, a practical topical or evangelistic Scripture lesson, and small group discipleship.
3. **Activities/Events** – these are miscellaneous, but purposeful opportunities for the youth to meet with their peers outside of the normal church meeting. Some of these activities/events are...
 - a. *Community Event* – these events put the active in activity. It gives an opportunity for fellowship outside the normal confines of routine youth ministry by letting down and having fun in our community (ex: Bowling, game night, Lock-in, concerts).
 - b. *BIG Events* - This field trip like events take the youth ministries to places outside the normal arena in church functions (ex: Dare 2 Share, summer camp, ReFUEL Retreat).
 - c. *Support Activities* – these events allow the youth to support their fellow youth in their extra curricular activities (ex: sporting events, musicals & theatricals).
 - d. *Service Activity* – these are activities that get the youth involved in their local community by putting into practice what they are taught in the youth ministries. Sharing Christ in practical ways (ex: Rake & Roll, Fiddlers Outreach, food pantry, LUM).
 - e. *Missions Trips* – these are service events that involve the youth in practical ministry and development of their spiritual gifts or abilities. A missions trip will take place either here in the States or on foreign soil.

THE FIVE STUDENT AUDIENCES WE REACH OUT TO . . .



WHAT STUDENTS NEED FROM THEIR LEADERS

Changing the student world happens one student at a time. Students do not connect to programs; they connect to people. The most significant way to influence students is to develop significant relationships with them. Our goal as leaders is to minister to students. Students need leaders who will...

- Love God and live for Him.
- Live out the gospel as a husband, wife, father, mother, or single adult.
- Be interested in the lives of your students.
- Take initiative to spend time with your students.
- Pray for and with your students. Be patient with the growth of your student.
- Be real around your students. Share what God is doing in and through you.
- Be encouraging, helpful, and biblical with your advice.
- Remember the names and care for your students.
- Be consistent to your committed church programs.
- Model to the student's servanthood. Let them serve with you.

PRIORITY OF PARENTING & RESPONSIBILITY OF CHILDREN

The Children's Ministry at Battle Ground Bible Church has the primary goal of seeing children discover who God is through the Word of God and the gospel so that they may live Christ-centered lives. The Bible provides two clear emphases for this goal to be achieved. These emphases are the priority of godly parenting [which is supported by the local church], and the responsibility of children to respond rightly to this godly parenting.

The Priority of Parenting:

The Bible wonderfully explains that children are both a reward and a gift of the Lord (Psalm 127:3). The miracle of children is incomprehensible, as the origin of each child is conceived of, designed, and formed by God, the Author of life (Gen. 1:26-28; Psalm 139:13). The Apostle Paul echoed this when he said: "He Himself [God] gives to all life and breath and all things...for we also are His offspring" (Acts 17:25,28). God is not only the Creator of life; He also is the designer of the family wherein children are to be raised spiritually (Psalm 128:3). The Bible is very clear that parents must be the number one influence in the life of their children (Ephesians 6:4). Children who grow up in the home under a believing parent receive a spiritual advantage because they are continually being influenced by the gospel of Jesus Christ [1 Corinthians 7:14b].

The nature of sin makes raising children in Christlikeness no easy task. Contrary to what our culture says, we believe children are born sinners (Jeremiah 17:9, Romans 3:10). Sin, since the fall of Adam, has been passed down to every child, with the exception of Christ (Genesis 3:6-7; Romans 5:12). David reiterates this saying, "Behold I was brought forth in iniquity, and in sin my mother conceived me" (Psalm 51:5). Since children are born in sin, they will naturally rebel against their parents, which is ultimately against the Lord (Proverbs 22:15, Romans 3:10-12). In response to this rebellion and disobedience, parents must lovingly discipline their children, guiding them to repent from sin (John 3:16; Romans 10:9-10) and turn to Christ (Proverbs 13:24, 19:18, 23:13-14).

Along with the faithful and biblical parenting, consistently teaching God's Word is commanded (Ephesians 6:4b). In the Old Testament, Moses gave a clear mandate to the Israelites to instruct their children in the Law and its daily application (Deuteronomy 6:2-9) to insure that the fear of God would be passed down from generation to generation. The Apostle Paul, in 2 Timothy 3:15, commends their godly efforts by noting they had raised Timothy in the Scriptures from "infancy."

The Responsibility of Children:

Though the Bible says the primary spiritual authority for children is the parents, children also have a biblical mandate to obey God's Word. Hannah, a godly mother from the Old Testament, dedicated her son Samuel to God. We see that the child grew "in stature and in favor both with the Lord and with men" (1 Samuel 2:26). In a superior manner, Christ Jesus, being without sin from the beginning, always responded in righteousness to both his earthly parents and His heavenly Father (Luke 2:51, John 5:30). The Gospels tell us that Jesus as a twelve year old "astonished" and "amazed" those who heard His teaching (Luke 2: 42,47-48). Also, like Samuel, He increased "in wisdom and stature and in favor with God and man." Based upon these biblical examples and others, our Battle Ground Bible Church encourages children to walk with God from their earliest days (cf. Mt. 21:15-16; Mark 10:13-16).

The over-arching New Testament commands regarding the responsibility of children are found in Ephesians 6:1-3, "Children obey your parents in the Lord, for this is right. Honor your father and mother (which is the first commandment with a promise), that it may be well with you, and that you may live long on the earth" (cf. Exodus 20:12; Deuteronomy 5:16; Colossians 3:2). In the same way, the Proverbs call children to obey their parents' instruction and obedience promises children a blessed and protected life (Proverbs 1:8-19; 3:1-2; 5:1-2). From these commands it is clear that children have the responsibility to obey.

The obedience of children is not slavish, but a blessed and joyful obedience. As children listen to and obey the Word of God, they will become wiser than those who are their elders (Psalm 119:100), will be kept in purity (Psalm 119:9), and most of all, they will gain the "...wisdom that leads to salvation through faith which is in Christ Jesus" (2 Timothy 3:15). This is our greatest desire at Battle Ground Bible Church.

The Role of the Church:

Having cited these two biblical emphases the question remains, "What does the Bible say regarding the church and its involvement in children's ministry?" Regarding the role of the church, in children's ministry, there is no direct biblical mandate. However, just as with any principles from Scripture, the church is commanded to declare the aforementioned biblical emphases by preaching and teaching (2 Timothy 3:16, 2 Timothy 4:1-2). Nevertheless, in addition to preaching and teaching these principles, in efforts to faithfully "equip the saints," and "shepherd the flock of God," (Ephesians 4:12; 1 Peter 5:2) Battle Ground Bible Church presently offers particular parent and children programs.

KEY QUALIFICATIONS & EXPECTATIONS OF A FUEL LEADER

WHAT MAKES A GREAT YOUTH LEADER?

As a youth leader, God has entrusted you with a tremendous privilege (1 Pt.5:2) and responsibility (Heb.13:17). The qualifications and expectations of a FUEL Leader are virtually the same as those for a pastor/teacher (Ex.18:21; Acts 6:3; 1 Tim.3:8-10). Listed below are a few of the key qualities and expectations of a youth leader:

THE CHARACTER OF A GODLY LEADER [1 Tim.3:1-13]:

- *Follows Christ First* [1 Cor.11:1]—a great leader bows their knee to Jesus first.
- *Shepherds with Integrity* [Ps.78:72]—a great leader follows Jesus in public and in private.
- *Authentic Relationship with Jesus Christ* [1 Peter 3:15]—a great leader shows Jesus Christ through their actions and attitudes.
- *Devoted to Spiritual Maturity* [Col.2:6-7]—a great leader has deep roots in God's Word and God's ways.
- *Be Above Reproach* [1 Tim.3:2]—a great leader is one who is different than the world.
- *Be Growing Spiritually* [2 Tim.2:14-26]—a great leader is committed to personal growth in God.
- *Be Available* [2 Tim.4:5]—a great leader fulfills their ministry by serving others first.
- *Eager to Serve* [1 Pt.5:2-3]—a great leader not serving for selfish reasons.
- *Personally Responsible* [Col.3:17; Phil.2:4-5]—a great leader does their best because Jesus' name is on the line.
- *Supports the Vision of the Ministry* [1 Cor.1:10]—a great leader is committed to unity with other leadership.
- *Heart for Youth* [1 Thess.1:7-8]—a great leader has a passion to those he/she ministers.
- *Interested in Reproducing other Leaders* [2 Tim.2:1-2]—a great leader is committed to encouraging new leaders.
- *Prayerful* [Col.1:9]—a great leader is committed to pray for those to whom they minister and their fellow leaders.

WHAT A GODLY YOUTH LEADER IS NOT?

- A totalitarian dictator over your youth.
- Just another youth.
- One who over looks sin.
- Passive.
- One who thinks parents of the youth are an enemy or a problem.
- Serves in competition with other churches.
- Serves in competition with their own church.
- One who has all the answers to life, God and faith.
- All about becoming the biggest youth ministry.

THE QUOTE OF A GODLY LEADER: *Be a disciple that is discipling disciples. Be a disciple willing to be disciplined.*

WHAT DOES A DISCIPLINE LEADER LOOK LIKE?

1. **Investing weekly into 2-3 youth** (give list of names to Youth Director).
2. **Call, email, Facebook each week** (10 min. x 3 students = 30 min.)
3. **Assess their spiritual growth** (prayer, devotional life, church attendance, etc.)
4. **Encourage Growing relationship with God** (may take 1-2 Hours per week):
 - a. Share the GOSPEL
 - b. Read the Bible together (give them a Bible if needed)
 - c. Pray together
 - d. Talk with them at church
 - e. Study a discipleship book together: Design for Discipleship or Basics For Believers
 - f. Offer Counseling for Habitual Sins or Struggles (contact Youth Director for helpful resources)
5. **Report on process once a month** (email to the Youth Director)
 - a. Names of youth
 - b. Time invested in the youth
 - c. Spiritual concerns or needs

FUEL LEADERSHIP TEAM'S CODE OF BEHAVIOR

Because of who we are in Christ, the church we represent, and the impressionable age we work with, each of us must be willing to pay the price of leadership in every area of our lives.

The following areas are very important if you are to maintain a good reputation...

1. You must NOT have a lifestyle that is contrary to clear Bible principles.
2. Do NOT plan activities with students without parental/leadership approval.
3. Attend church on a regular basis.
4. Never date junior high or senior high aged youth.
5. We must never voice critical opinions about any Christian church, staff, parents, or students in front of students.
6. Do not use illegal drugs.
7. Do not get drunk and be discerning of your use of alcohol in public areas.
8. When driving students you must obey all laws and use safe driving habits.
9. Never drive a student of the opposite sex home alone.
10. Male leaders are expected to spend time primarily with male students, female leaders with female students.
11. Do not initiate touch with the opposite sex (back-rubs, hugs, etc.). If a student initiates a hug, don't refuse, just give them the 'ol one-arm-hug.

Counseling Policies:

1. Since counseling appointments are confidential, you should not share details with any person other than a pastor/leader for the purpose of gaining wisdom on how to best handle the situation.
2. In all situations, men build relationships with young men, women build relationships with young women. Inappropriate displays of affection should be avoided.
3. You must report to your pastor/leader any of the following situations within 24 hours:
 - Physical abuse reported to you.
 - Sexual abuse of any minor reported to you.
 - When a student tells you he/she is suicidal (take them seriously).
 - When a student is in a life-threatening situation.
 - When a student confesses pregnancy to you.
 - If you become involved in a runaway situation.
 - When a student confesses a felony to you.
 - When you have reason to believe a student is going to commit a crime.

GUIDELINES FOR DISCIPLINING A STUDENT

The way we discipline our children shows a lot about our God. Therefore, always discipline in an attitude of love. Know that you are not alone in encouraging godliness in our children. Our emphasis is on positive discipline, where children see godly role models in their teachers and leaders. We delight in catching kids being Christ-like! If you have any questions contact your ministry leadership.

In our children's ministries, keeping consistent with disciplinary guidelines can be difficult. You have unsaved children mixed with core church kids. Our priority is to protect our sheep first. As teacher and volunteer we are responsible to confront sinful behavior and encourage these children to follow after Christ. We do not want to just change their behavior [i.e. behavior modification], we want to see Jesus Christ transform their minds [Romans 12:1-2]. Don't expect some one else to deal with sinful behavior and wolves, **you** as spiritual leader are to protect the sheep.

No Tolerance Rule: when a student's behavior is sinful and disruptive to others—physically, emotionally, socially and spiritually—action (discipline) needs to take place. "If" action needs to be taken this is the proper order of discipline:

1. Call to attention the Child's sinful behavior with a verbal confrontation. If a child is being disobedient by their disruptive, disrespectful or dangerous behavior, first the child's teacher/leader, after determining that if the issue cannot be resolved by simple methods [changing seating arrangement, etc.] gives the misbehaving child a verbal warning that the next offense will bring greater consequences.
2. Call child's parents to have them pick up the student [you may need to get contact information from ministry leader], and at this time you will discuss with the parent's their child's behavior and probation [see box to the left].
3. Call parents or authorities to have them properly aid the student. If this does occur, additional consequences will be discussed [such as being dismissed or suspended from church programs or having a parent/guardian accompany their child during the programs.

Probation Period:

- 1st 1 week
- 2nd 3 weeks
- 3rd indefinitely

Physical discipline, such as spanking, is never permitted. Using physical restraint to prevent a child from doing something disruptive or dangerous is permitted and may, in some instances, be necessary. Affirmation and encouragement is always encouraged. The ministry leader shall advise volunteers on the best age appropriate discipline methods. Follow these rules for discipline:

1. Consistency. Maintain consistency in handling discipline problems. Discipline must be consistent to be effective. Do not threaten a consequence unless you intend to follow through. At the beginning of class, remind your class of the guidelines.
2. Response. Make a prompt and personal response to inappropriate behavior. Correct a behavior the first time and every time.
3. Resolution. Seek both a resolution and reconciliation.
4. Reward. Acknowledge and reward positive behavior. Encourage children who are behaving and

following the rules.

5. Plan. Plan your lessons thoroughly. Often the best deterrent to a discipline policy is a well-planned class.
6. Pray. Pray for your kids and your patience consistently. Ask the Lord to guide you throughout the class.
7. Discipline Steps. [Note order above] Discuss the infraction with the child and remind the child that he/she needs to be obedient.

Note: Your attitude in disciplining can determine or alter the student's response towards your disciplining. Discipline is done out of love and care to see the student overcome sin [cf. Hebrews 13:1-19]. An action done out of anger versus an action done out of love can tarnish God's glory, your church and reputation of your honesty, integrity and purity.

Report Disciplinary issues with your respective ministry leadership:

- Sunday School Teachers report to Sunday School Superintendent.
- Children's Church Teachers report to Sunday School Superintendent.
- AWANA volunteers report to the AWANA Commander.
- Nursery volunteers report to the Nursery Director.
- FUEL leaders report to the Youth Director.
- *Ministry leaders must report to the Christian Education Director.*

Disciplinary Issues with Student Leadership

There are times when teachers, leaders, or volunteers need to be confronted for their sinful actions or attitudes. The Bible has clear and effective guidelines to abide by in the process of disciplining sin. *Confrontation* for a believer must take place when ones attitudes and actions are contrary to Bible and in conflict with their/others spiritual walk. This is the biblical pattern and order of discipline (Mt.18:15-20):

1. "between you and him alone" (v.15)
2. "take with you one or two more" (v.16)
3. "tell it to the church" (v.17a)
4. separation / excommunication (v.17b)

Note: If the problem is solved in step one *stop there*. Do not begin at step two and so on, *unless* the problem is severe enough it already involves more people. When the discipline can be dealt with individually, deal with it individually. When the discipline is dealt with in a church program inform the ministry leadership so that they are not ignorant of concern for the church body. Make sure that what you are confronting is biblical sin not personal preferences.

WHAT HAPPENS IF ... ?

IF YOU SUSPECT A CHILD IS BEING ABUSED:

1. Immediately tell your Pastor/Leader
2. Record the facts as you know them and give a copy to your Pastor/Leader
3. Ensure that the child has access to an independent adult
4. Ensure that no group situation arises which could cause any further concern

IF A CHILD TELLS YOU ABOUT ABUSE BY SOMEONE ELSE:

1. Allow the child to speak without interruption, accepting what is said
2. Alleviate feelings of guilt and isolation, while passing no judgment
3. Advise that you will try to offer support, but that you must pass on the information
4. Same steps as 1-4 as in suspecting a child is being abused

IF YOU RECEIVE AN ALLEGATION ABOUT ANY ADULT OR ABOUT YOURSELF:

1. Immediately tell your Pastor/Leader
2. Record the facts as you know them and give a copy to your Pastor/Leader
3. Try to ensure no-one is placed in a position, which could cause further compromise

"You must refer; you must not investigate"



FUEL LEADERSHIP MAP

LEADERSHIP TITLES & DEFINITIONS

Assistant Pastor / Youth Director: Pastor and Leader

Teacher: Prepare and deliver the Bible lesson.

Assistant Teacher: Prepare and deliver the Bible lesson in the absence or request of the teacher.

Small group leader(s): Lead discussion and prayer in a small group for 15 minutes.

FUEL ADMINISTRATION TEAM

FUEL Director: this person is the leader (most likely the assistant pastor) of the Youth Leadership TEAM. He will organize and chair the TEAM meetings.

FUEL Leadership TEAM: is the group who run and shepherd a particular ministry (i.e. Sunday School, Worship, Helping Hands, etc.) This TEAM will conduct regular organization/training meetings would be required of each leadership team member. The FUEL Leadership TEAM is made up of parents, adult leaders, S.A.L.T. Reps, YLT Chair, teacher, & teacher assistant.

SALT (Student Action Leadership TEAM): a group of young people who are concerned about sharing in the work of the ministry and are desiring to be equipped for ministry to their peers. There will be one youth representative from each Ministry TEAM. They will meet with the Fuel Leadership TEAM to discuss the various aspects of youth ministry from their point of view.

FUEL MINISTRY TEAMS

THE WORSHIP TEAM

Worship TEAM Leader: Has a heart for worship. Will help lead, train and organize this team of youth to lead the group in worship. He will be their source of worship information, and will be a participating presence at practices or special events.

- Worship Leader: Leads the group in worship. Organizes the song list.
- Singer(s): Help accompany the worship leader by singing various parts.
- Musician(s): Help accompany the worship leader through playing various instruments.
- Share & Prayer Leader(s): Leads the "prayer & share" time of 5 or 10 minutes.
- Testimony Giver(s): Shares a testimony of their salvation, Christian Life, etc.

THE E-TEAM

Outreach TEAM Leader: Has a desire to see youth grow and come to Christ. Will help lead, train and organize this team to reach out to bring others near Christ.

- Attendance Keeper: Take attendance at youth meetings and report to AWANA or Christian Ed. Secretary. Keep current addresses, phone numbers and e-mail addresses for all students and staff. Maintain electronically and supply updates as the list changes.
- Phone Caller(s): Call the students during the week to gather or supply information and encourage.
- Mailer(s): Send post cards, birthday cards, e-mails, newsletters, or advertisements to students.

THE TECH TEAM

Tech TEAM Leader: Has a desire to use various mediums to compliment the program, lesson, etc. Will help lead, train and organize this team to be most effective at using its God-honoring mediums.

- Activity Leader: Organize a game ahead of time. Lead game during class.
- Treasurer: Keep track of youth funds.
- PR Organizer(s): Activity advertisers. Bulletin boarder and youth calendar. Set up, add to and maintain the bulletin boards in the youth room.
- Electronics Tech/Sound Booth Man: Control the sound level during class time for band and speakers. Organize cables, microphones and sound table.
- Stage Crew: Setter uppers. Set up chairs and tables as required for meetings.
- Photographer & PowerPoint: Take pictures at various events and process them within a visual presentation.

THE HELPING HANDS TEAM

Helping Hands TEAM Leader: Has a desire to serve & fellowship. Will help lead, train and organize this team to be Christ-like servants, and promote this attitude throughout the youth ministry. Will help lead, train and organize this team to be Christ-like hosts.

- Helping Hand(s): This job provides general help with set-up, clean-up, passing out stuff and anything else directed to do in the class or in preparation for class.
- Maintenance Crew: Cleaner uppers. Put away chairs and generally straighten up the room after meetings. Pick up trash. Organize youth room cabinet.
- Snack Organizer: organizes those who prepare snacks ahead of time. Be sure it is in the room 10-15 minutes before class starts. Prepare the supplied snack for consumption by the unwashed masses. Arrange napkins, plates, utensils, cups and whatever necessary to have a nicely presented snack. Clean up afterwards. Wash any dishes used from the church kitchen.
- Greeter(s): Be in the room 10 minutes before class starts and for the first 20 minutes to greet and welcome the students. Chat and learn student names. Help new students fill out address sheets.

HELPFUL HINTS TO IMPROVE BREAKOUT GROUP DISCUSSION & PARTICIPATION

This group is a place where we can get to know each other & get to know ourselves. To get the most out of our time together, we need to remember three things:

1. BE HONEST OR BE QUIET

- In this group you will never be forced to answer a question
- If you do not feel like answering, just say, "I pass"
- If you do feel like answering, do it honestly.

2. WHAT IS SAID HERE, STAYS HERE

- Private or personal things may be discussed.
- Don't spread what doesn't need to be spread outside this group.
- Remember, we want to be comfortable about sharing openly & honestly.

3. COMMITMENTS MUST BE KEPT

- If you are really interested in this group make it a priority to be here.
- When God speaks to your heart & you make a decision, be ready to keep it.
- Adults will follow-up & keep you accountable because we care.

10 GUIDELINES FOR LEADING DISCUSSION:

1. Be prepared. Take a few minutes ahead of time to become familiar with the Scripture, topic and question. Pray for wisdom and guidance as you lead the discussion.
2. Remember, the Scriptures are the source of truth. You may want to affirm this by having someone read the verses listed with the discussion questions.
3. Summarize frequently. Help the group see the direction of the discussion.
4. Your own attitude is a key factor in the group's enthusiasm. Develop a genuine in each person's remarks, and expect to learn from them.
5. Participate in the discussion as a member of the group. Don't be either a lecturer or a silent observer. Don't be afraid of silence after asking a question. Give everyone time to think.
6. Ask WHY, HOW, and WHAT Questions that provoke thinking.
7. Stir the pot by asking for explanations to their answers.
8. Strive for personal application.
9. Note how people answer questions, this will tell you what makes them tick.
10. Close each discussion group with prayer.

THOUGHT PROVOKING QUESTIONS:

- What do you think...?
- How do you feel...?
- What is your response to...?
- What impressed you most...?

Note: Do not ask..."What does this verse mean to you?" This often leads to a misinterpretation of the text and debate over meaning.

WHEN THE DISCUSSION STARTS TO WANDER:

At times the group discussion may seem to "wander" from the topics of the chapter. How do you kill these "rascally rabbits"? A good rule to follow is to let the group talk about a topic as long as the members seem to be profiting from the exchange of information, and if the discussion is helpful in

gaining an overall understanding of the subject. But don't allow the discussion to wander aimlessly. Ask a question that will get the group back on track.

WHAT IS THE GOSPEL? THE GOSPEL JOURNEY

God created us to be with Him [Genesis 1-2]

Our sin separates us from God [Genesis 3]

Sins cannot be removed by our good deeds [Genesis 4 - Malachi 4]

Paying the price for sin, Jesus died and rose again [Matthew – Luke]

Everyone who trusts in Him alone has eternal life [John – Jude]

Life that's eternal means we will be with Jesus forever [Revelation 22:5]

The Gospel in a Nutshell: 1 Corinthians 15:1-5 “Now I would remind you, brothers, of the gospel I preached to you, which you received, in which you stand, 2 and by which you are being saved, if you hold fast to the word I preached to you--unless you believed in vain. 3 For I delivered to you as of first importance what I also received: that Christ died for our sins in accordance with the Scriptures, 4 that he was buried, that he was raised on the third day in accordance with the Scriptures, 5 and that he appeared to Cephas, then to the twelve.”

COUNSELING FOR SALVATION:

Q: Why did you come/respond?

Q: What do you want the Lord to do for you right now?

KNOW YOUR NEED:

Q: What is sin? (Anything you think, say or do that doesn't please/glorify God)

Q: Who has sinned? (Personalize)

Q: What is God's punishment for sin? (Death; eternal separation from God)

Q: Have you done this before? (Review “Salvation Methods” or move on to “Assurance”)

KNOW YOUR WAY:

Q: What did Jesus come to do for you? (Forgive my sins)

Q: Why is Jesus the only one who could die for your sin? (He was a perfect sacrifice)

Q: What happened to Jesus after He died? (He rose from the dead...He lives)

ACCEPTANCE:

Q: What does this verse(s) promise? (Acts 16:31; Rom.10:12)

Q: What does it say you need to do? (Believe and receive)

Q: Would like to ask Jesus to be your Savior, right now? (Do not pressure, but pray)

ASSURANCE: (Heb.13:5b)

Q: What did Jesus just do for you?

Q: How do you know He did what you asked?

PRAY, PRAY, PRAY

SCRIPTURAL METHODS FOR SALVATION:

THE ROMANS ROAD

1. **Romans 3:23** - "sin" = miss the mark
2. **Romans 6:23** - "wages" = payment; "sin" is singular; condition of "sin" = death;
3. **Romans 5:8** - Why did Jesus die? (Explain the significance of a gift; "received" Jn.14:6)
4. **Romans 10:9-10** - What must one do to be saved? (Acts 16:31) Any other way to heaven?

THE WORDLESS BOOK

1. **Gold** (John 3:16) - Emphasize God's love & heaven
2. **Black** (Rom.3:23) - Emphasize sin & separation
3. **Red** (Heb.9:22b; 1 Cor.15:3-4) - Emphasize Christ's blood & forgiveness
4. **White** (Jn.1:12; Heb.13:5b) - Emphasize being cleansed from sin & assurance of salvation
5. **Green** (1 Pt.3:18) - Emphasize growth.

THE THREE-PHASE PATTERN

1. **Jesus' Definition:** What's wrong with people? Separated with God (Is.53:6; Rom.3:11-12)
2. **Jesus' Diagnosis:** Our disease of sin causes separation (Mk.7:15)
3. **Jesus' Solution:** Restore relationship through Death (Rom.5:8; 1 Pt.2:24)

THE FOUR STEPS TO GOD

1. **God:** Twin Facts - He is Holy & He is a loving creator (1 Jn.1:5; Ps.100:3)
2. **People:** Twin Tragedies - rebelled & broken law (James 2:10; Ps.14:2-3)
3. **Jesus Christ:** Reconciled - people to Creator through death for people (Rom.5:6-8)
4. **People:** Response - repent, believe, receive (Acts 17:30; Jn.1:12)

JESUS' DEFINITION OF CHRISTIANITY

1. "I am the Bread of Life." (Jn.6:35)
2. "I AM" (Jn.8:58)
3. "I am the door" (Jn.10:7)
4. "I am the Good Shepherd" (Jn.10:11)
5. "I am the True Vine" (Jn.15:1)
6. "I am the Way, Truth & Life" (Jn.14:6)
7. "I am the Light of the world." (Jn.8:12)
8. "Come unto Me." (Mt.11:28)

FUEL STUDENT MINISTRIES ADULT LEADERSHIP COMMITMENT FORM 2010-2011

Name: _____

Address: _____

Phone: _____ Cell: _____ Email: _____



Are you interested in volunteering for FUEL Student Ministries this fall?

YES

NO

Which FUEL Student Fellowship are you able to commit to attending as a leader?

WEDNESDAY [6:30-8:00pm]

SUNDAY [9:30-10:30am]

BOTH

In what way(s) would you like to serve in FUEL Student Ministries this fall?

- ☐ Small Group Leader [Wednesday]
- ☐ Worship Team [Wednesday]
- ☐ Mailing Team
- ☐ Snack Coordination [Wednesday]
- ☐ Visitation/Phoning
- ☐ Chaperone for activities or events
- ☐ Game/Activity Leader [Wednesday]
- ☐ Advertizing
- ☐ Greeter
- ☐ Attendance Logger
- ☐ Other: _____

Why do you want to serve in FUEL this year?

Briefly share your personal testimony of salvation?

How would you explain the GOSPEL to a teenager?

What is a youth leader? How will you plan to fulfill that role?

Will you be able to attend the FUEL TRAINING DAY on August 25?

YES

NO

Do you have any other questions or comments?

Sign: _____ Date: _____

FUEL LEADERSHIP TEAM COMMITMENTS

- ❑ I am committed to my personal relationship with the Lord Jesus Christ.
- ❑ I am committed to growing and maturing my relationship with God (through personal & daily quiet time, active church attendance, and involvement in accountable relationships).
- ❑ I am committed to a lifestyle that is both godly and “above reproach”, knowing that my lifestyle is a model for students.
- ❑ I am committed to humbly care for the students God brings into our youth ministry (through sharing the gospel, confronting sin & encouraging God given giftedness).
- ❑ I am committed to attending our monthly TEAM meetings.
- ❑ I am committed to mission and vision of BGBC.
- ❑ I am committed to being consistent and on time to the programs that I commit myself to or will contact the pastor/director notify him of my absence.
- ❑ I am committed to at least on of the following programs:
 - Sunday School
 - Wednesday Outreach
 - Occasion Special Activities and/or Events

Signature: _____ Date: _____